

**Terms of Reference**  
For Pastoral Council  
**At Our Lady of Peace Parish**  
(2021 – 2022 Term)

Pastoral Council is set up as an advisory Committee with the purpose of representing the whole parish in pastoral and evangelization matters.

**Purpose**

Pastoral Council discerns the needs of the parish community and set parish direction by prayerful reflection and discussion.

**Scope**

The Pastoral Council respects the distinction between policy and administrative decisions. Decisions regarding pastoral policy will be the concern of the Council whereas the day to day operation of the parish is the responsibility of the pastor and staff. Pastoral council follows the guidelines set out by the Diocese of Saint John.

**Authority**

Recommendations made by Pastoral Council are the result of consensus after discussion and discernment, the parish priest has the final decision on any matters concerning the parish.

**Membership**

Council is made up of 8 members (representing St. Anthony's, St. Patrick's and St. Theresa's churches and the parish priest) voted in by the parish community to serve 3 years, with the possibility of continuing their position for 2 terms, plus one seat for a member of St. Mary's First Nation. No member except the immediate past chair, will serve more than 6 consecutive years. These members will be eligible for re-election after one year's absence from the council. Executive Council are chosen at the first meeting after election. Members positions, names will be posted on parish web site and the bulletin boards at the entrances of St. Anthony's, St. Patrick's, St. Theresa's churches.

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**Executive Council**

The executive will consist of:

1. Chair               - Rochelle Ivey
2. Vice-Chair       - Julie Gallant Daigle
3. Secretary        - Wesley Deane
4. Pastor             - Fr. Maria Arokiam

**Meeting arrangements**

Pastoral Council shall meet once a month a minimum of 10 months of the year. An agenda is prepared by the parish priest and the chair or vice-chair and sent to the council before the meeting. Meetings held on the second Wednesday of the month beginning at 5:30pm with an opening prayer and closing with a prayer around 7:00 PM.

**Reporting**

Pastoral Council shall prepare and present reports to the parish orally at each church on a regular basis. An annual report will be prepared and presented to the parish in printed form. All reports will be made available on the website.

The Terms of Reference shall be reviewed at the first meeting in September of each year.